

# AQ STUDIOS

AN AFRICAN PODCASTING COMPANY

AQ Studios is Africa's premier podcast production company. Our company started with the launch of our flagship show, *AfroQueer* and now produces the shows *Adventures from the Bedrooms of African Women* and *In Search of a Black Planet*.

Our mission is to work across the African continent and diaspora to tell compelling stories in fresh ways. We're on a mission to make AQ Studios into a major part of the global media landscape, and we're looking for like-minded folks to help.

We are looking for a leader who can guide the financial systems that empower us. We're searching for an experienced chief financial officer to join our team of high-performing professionals and keep our finances positioned for continued success. The CFO will have a day-to-day, ongoing impact on company operations, helping us to analyze, strategize, and grow our financial position. This seasoned strategist not only will understand current accounting practices and trends, but also will have experience raising capital and adapting to change, whether it's through growth or downsizing. As a member of senior management, the CFO will be comfortable in a leadership role that requires clear and effective communication skills.

## Specifically, you'll:

- Drive the company's financial planning
- Take responsibility (either directly or via staff) for all cash management, investments, insurance, budgeting, and financial reporting, and help drive the company's financial strategy and hiring needs
- Perform risk management by analyzing the organization's liabilities and investments
- Decide on investment strategies by considering cash and liquidity risks
- Control and evaluate the organization's fundraising plans and capital structure
- Ensure cash flow is appropriate for the organization's operations
- Supervise all finance personnel (controllers, treasurers etc.)
- Develop and implement best practices and tools to ensure a well-controlled yet flexible organization that has strong fiscal management, project coordination, cross-team communications, and workflow
- Manage vendor relationships
- Prepare reliable current and forecasting reports
- Set up and oversee the company's finance IT system
- Ensure compliance with the law and company's policies
- Work with senior managers to efficiently develop budget proposals, provide access to project finance information, and ensure contract/grant compliance and reporting
- Manage the finance team
- Oversee HR operations by coordinating with external service providers (ex: payroll, benefits, recruitment) and internal staff responsible for other aspects of HR

## What you'll need:

- Five or more years of experience in executive leadership roles
- Proven experience as CFO, finance officer, or relevant role
- In depth knowledge of corporate financial law and risk management practices
- Excellent knowledge of data analysis and forecasting methods
- Proficient in the use of MS Office and financial management software (e.g. SAP)
- Ability to strategize and solve problems
- Strong leadership and organizational skills
- Excellent communication and people skills
- An analytical mind, comfortable with numbers
- CPA is a strong advantage
- BSc/BA in Accounting, Finance or relevant field; MSc/MBA is a plus
- Excellent leadership skills, with steadfast resolve and personal integrity
- Exceptional verbal, written, and visual communication skills
- Understanding of advanced accounting, regulatory issues, and tax planning
- Working knowledge of how to raise capital outside traditional lines of credit

**What you'll bring:**

- Must possess a curiosity and passion for podcasts, film and TV
- Exceptional project management and organizational skills
- Strong interpersonal, written and verbal communication skills
- Critical thinking
- Ability to meet all deadlines while working independently
- Keen attention to detail
- Understanding of emerging, digital-first media models
- Master's degree (or equivalent experience) in accounting, business accounting, or finance
- International finance experience
- Experience in mergers and acquisitions and investor relations
- Executive experience with SaaS business models and their associated revenue recognition
- Professional certification (ex: Certified Public Accountant)

**To qualify for the role:** You'll need to prepare a one-page cover letter and submit it with your resume. In your cover letter, we'd love to hear about the life lessons and experience you've gained professionally. Also include something you like to hear more of in African podcasting. Please keep the cover letter to one page.

Please send your CV with a cover letter to [jobs@aqstudios.fm](mailto:jobs@aqstudios.fm)